

**Annex-B**

**GRANT APPLICATION FORM**

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| SUB GRANTEE INFORMATION |
| Name of Organization  |  |
| Address |  |
| Name of Authorized Person with Designation  |  |
| E-mail Address |  |
| UEI Number, If Applicable |  |
| Tax Number |  |
| Phone Number |  |
| SUB GRANT INFORMATION |
| Grant Name |  Ashshash Phase II: For Men and Women Who Have Escaped Trafficking  |
| Cluster (Location) Where Activity will be Performed |  |
| Number of Target Beneficiaries  |  |
| Period of Performance |  |
| *BUDGET SUMMARY (Please note that a detailed budget must be included in the submission as annex c)* |
| **Particulars**  | **BDT** | **USD** |
| Operational Cost  |  |  |
| Program Intervention Cost  |  |  |
| Total Proposed Budget  |  |  |
| applicant Capability and past performance *(Please provide a brief narrative describing your organization’s mission and primary activities, and also list annual income over the past three years along with main financial contributors/funders)* |
| Organizational Background  |
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| Organizational Capacity |
| Year | Number of implemented projects | Financial Contributors/Funders |
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| Past Performance *(Please describe three major projects in which your organization was involved in the past two years, which show the organization’s expertise and ability to meet the goals of the proposed grant.)* |
| **First Project (if applicable)** |
| Project Title |  |
| Period of Performance |  |
| Location |  |
| Role of Organization (leader or partner) |  |
| Project Objectives |  |
| Project Results |  |
| Total number of beneficiaries  |  |
| Total Budget |  |
| Funding Source and Contact Information |  |
| **Second Project (if applicable)** |
| Project Title |  |
| Period of Performance |  |
| Location |  |
| Role of Organization (leader or partner) |  |
| Project Objectives |  |
| Project Results |  |
| Total number of beneficiaries |  |
| Total Budget |  |
| Funding Source and Contact Information |  |
| Statement of Liability |
| I, the undersigned, being the person responsible in the applicant organization for this project, certify that the information given in this application is true and accurate. |
| Name |  |
| Position |  |
| Signature |  |
| Date |  |

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| PROGRAM DESCRIPTION: |
| **Background***(Following Annex-A: Please provide brief and necessary background information on TIP issues and the problems that the proposed grant will address based on the context of your program areas, to understand the context, what methodology did you apply and with whom, what was the sample size, what gaps and needs are identified and how to address these)* |
| **Goals and Objectives***(Aligned with Ashshash’s goal and objective, please state the goal and its corresponding objectives to address the social and economic empowerment of trafficking survivors)* **Goal:*** **Objective 1**
* **Objective 2**
* **Objective 3**
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| **Summary:** *(Please provide a summary of the proposed grant including objectives, outcomes, and a brief strategy aligned with Ashshash’s objective and outcome)* |
| **Technical Approach/Strategy:** *(Please provide a brief description of the approach/strategy to be taken to achieve the goal ad objective)* |
| **Activities and Implementation Plan***(Please provide a detailed description of all the activities given below by addressing the sub-points mentioned in the bullet to achieve each objective/output and outcome. Explain the logical connection between the proposed activities)*1. **Explanation of proposed activities aligned with Ashshash project output and main program areas:**
* Please describe the structure and process, and how will your organization manage the individualized and holistic case management services (identification, enrollment, counselling, health, legal, economic empowerment support, etc.)
* What does social and economic protection mean to you and how does your organization implement the approach?
1. **Identify and Enrollment of the targeted beneficiary (survivors of trafficking)**
* Please explain the process and/or strategies of your organization to identify and enroll the trafficking survivors in your areas following the eligibility criteria (shared in Annex-1)
* Which supporting document is to be ensured in case of enrollment of trafficking survivors?
* How will you reach a larger number of target beneficiaries, who will be your collaborative partner to refer them?
* How do you manage the need assessment process and ensure emergency support?
1. **Psychosocial Counselling for Survivors, their families, and the communities:**
* How will you ensure psychosocial counselling support to the survivors of human trafficking (all survivors) and their families?
* Why are counselling sessions required for the community people where survivors belong to? How will you make that happen?
* Please share a plan of psychosocial counselling support (*Each survivor will receive five to fifteen hours of counselling and family members will receive three to five hours of counselling)*
1. **Sustainable Reintegration of Survivors through a holistic approach and service provision**
* How does your organization perceive the “Sustainable Reintegration” of a survivor of trafficking?
* What strategy does your organization apply to ensure sustainable reintegration of trafficking survivors?
* Please share your plan and process of survivors’ sustainable reintegration considering different stages from identification to reintegration.
* Please draw the process using a flow diagram on the sustainable reintegration process you proposed for survivors.
* How will your organization collaborate with other NGOs or stakeholders working in the same field to avoid duplication of efforts and ensure comprehensive support for survivors?
1. **Establishment of a district-based referral network and partnership with service providers**
* Which services will you offer to survivors using referral services?
* Describe the process and/or tactic to establish a district-based functional referral network for ensuring holistic services (i.e., healthcare, legal services, skills development, for the beneficiaries)
* How will you create meaningful cooperation with relevant government and non-government organizations, CBOs, local government, and the private sector to operationalize to a referral system that is beneficial to the survivors of trafficking?
1. **Ensure Economic Empowerment of Survivors of Trafficking**
* What strategies will your organization take to ensure the economic empowerment of trafficking survivors?
* How will your organization facilitate the economic empowerment process that includes career counselling, skills training, entrepreneurship development training, and wage and self-employment of trafficking survivors?
* How will your organization ensure quality skills development training for the survivors using various training approaches (Classroom-based/Mentor-mentee/Industry-based) considering the market demands?
* Please describe your initiatives to provide survivors with sustainable wage employment at district and national job markets.
* How will your organization ensure sustainable self-employment of survivors through entrepreneurship development training and business development services (BDS) support that includes market linkages, access to finance, business mentorship, product marketing, etc.?
* How will your organization ensure effective 6 months follow-up of the employed survivors after starting wage or self-employment?
* Please describe your plan for ensuring the economic empowerment of the survivors following the table

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| ­­­­­ Actions | Strengths of Organization | Referral Strategy | Monitoring Mechanism | Responsibility |
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 1. **Ensure Social Empowerment of Survivors of Trafficking**
* What strategies will your organization take to ensure social empowerment of survivors of trafficking?
* How will you ensure and measure the social well-being of a survivor?
1. **Advocacy with government, non-government organizations and private sector to ensure sustainable reintegration of survivors of trafficking.**
* What advocacy initiatives will your organization take in ensuring sustainable reintegration of trafficking survivors?
* How will you identify the advocacy issues to ensure wide-ranged and sustainable support services for the survivors of trafficking?
* Please describe your advocacy plan following Ashshash’s approach and strategy for advocacy in the below table

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| --- | --- | --- | --- | --- |
| Advocacy Issues | Level | Strengths | What are your strategies | Steps |
| Local | National |
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1. **Develop/Update and Use of District Level Service Directory for the Survivors of Trafficking.**
* What is your understanding of the district-level services directory for trafficking survivors? Is there any services directory of your working district?
* Please share your plan on how you will develop and/or update the district directory for survivors of trafficking and strengthen the system of district referral mechanism.
* How will you ensure better use of the service directory in providing services for trafficking survivors that will contribute to the national referral mechanism (NRM)
1. **Gender Responsive Program Planning and Implementation Strategies**
* How do you define gender-responsive programming? Does your organization practice gender responsiveness?
* Does your organization have a policy of gender-responsive program? If yes, please explain, how you will ensure a gender-responsive approach in providing services for trafficking survivors under the Ashshash project?
* Please detail-up your gender-responsive programming following the below table

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| Actions | Name of Associate Partners | Implementation Strategies | Indicators to measure it |
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1. **Private Sector Engagement Strategies and Implementation Plan**
* Please describe how you will engage the private sector in survivors’ reintegration process to ensure economic empowerment by employment, business development support and market linkage.
* How will your organization develop partnership with district and national level private sector companies? Please describe the process.
* Does your organization have any private sector engagement strategy? If yes, please describe, if not, please share your plan, how will you develop it?
1. **Support awareness Raising at Community Level through outreach activities.**
* Share your plan how will you collaborate with Ashshash’s partner for awareness and prevention on awareness raising and outreach activities at the community level that will support survivors’ identification.
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| **Monitoring and Evaluation of the Expected Outcomes and Targets/Deliverables Narrative*** What are the expected results that the project will bring about?
* Please describe how data will be gathered and analyzed, and how performance will be monitored, measured, and reported.
* Please describe your organizational strengths to ensure the monitoring and evaluation.
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| **Beneficiaries’ Confidentiality and Do No Harm*** How will you implement the principles of “Do No Harm” while identifying and service delivering period?
* How will your organization ensure that the project activities are culturally sensitive and respect the rights and dignity of the survivors and their communities?
* What measures will be in place to protect the confidentiality and privacy of the survivors throughout the project?
* How will you maintain the database of the beneficiaries and ensure privacy and confidentiality?
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|  **Project Work Plan and Timeline*** Please provide a summary narrative of the work plan and timeline in addition to attaching a copy of the proposed work plan table.
* Include a description of how the project will be managed and operated administratively; for example, which staff will perform certain tasks.)
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|  **Sustainability** * Please describe the measures you will take to ensure sustainability after the end of the grant agreement e.g. capacity building, institutionalization of services for the survivors of human trafficking, etc.
* Please also describe how your organization will allocate its time and manage its existing commitments while also performing this project.
* How will you ensure the continuation of legal services for the legal cases that needs more time to disposal?
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| **Human Resource (HR) Plan:*** Please share a complete HR Plan to implement your proposed activities following the table below.

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| Name of Designation | No. of Person | Base Location | Month of Onboard/ Recruitment | Contract Period | Remarks |
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| **Risk Assessment*** How does your organization identify potential risks or challenges that may arise during project implementation?
* Please complete the below table considering your proposed project design and intervention strategy

| **Key Risk Assumptions** | **Likelihood of Incidence (High/Medium/Low)** | **Impact of Incidence** | **Mitigation Measures** |
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| **Attachments:** * Include any necessary attachments in support of your application along with an Organogram of Officials
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